

# 2018 Annual Report



FREDERICK COUNTY SHERIFF'S OFFICE  
CORRECTIONS BUREAU

[WWW.FREDERICKCOUNTYMD.GOV/SHERIFF](http://WWW.FREDERICKCOUNTYMD.GOV/SHERIFF)

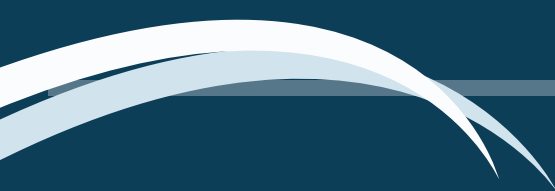
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In Memory Of  
*James El-Shafey*



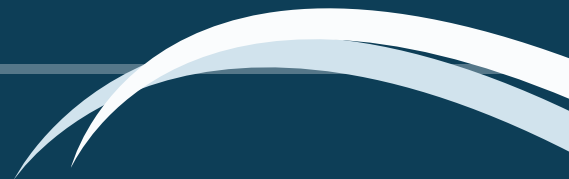
End of Watch  
*February 22, 2018*

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## **Frederick County Sheriff's Office – Vision Statement**

The Frederick County Sheriff's Office is committed to providing services that are fair, impartial and effective while holding employees to the highest standards of efficiency, morality and professionalism. The Sheriff's Office is comprised of skilled dedicated professionals, striving to be proactive, rather than reactive where possible. We are responsible and accountable to each other as well as the public we serve. We believe in God, ourselves, our country, state and county. We believe in the concept of continuous improvement in all our endeavors, always striving to be the best we can be.

## **Corrections Bureau – Vision Statement**

The Corrections Bureau's VISION is to; strive to be proactive not reactive in every aspect of operation, empowering all staff to perform to their highest expectation, enable decision and duty flexibility within established policy and procedure, being responsible and accountable to each other and our shared duty and vision. With these objectives our organization will continue to be an efficient agent of change for staff, offenders and the public we serve; never forsaking the element of evaluation to assure we are always the best we can be.

### **Purpose of a VISION**

A VISION identifies what the organization stands for and where the organization intends to go. It is a simple inspirational focusing statement that helps all the organization's employees identify with a cause greater than themselves. A VISION helps everyone in the organization see clearly where it is they are working so hard to go. A VISION helps us see why and how our work is important. Having a common VISION creates great unity and a sense of commitment. Victor Frankel (1985) wrote about his observations in a Nazi concentration camp during World War II; he realized that those who survived in the most dreadful of conditions were those who had a VISION, a picture of what they were supposed to do in life, a purpose of being. All of us strive to have a purpose in the various areas of our lives; therefore, if we are committed to a purpose, to something greater than ourselves, we are much more likely to be motivated, energized, creative and loyal. Sometimes direction in travel eludes us, but with the map of a VISION, the direction is clear.

# **From the Sheriff**

It is an honor as the Sheriff of Frederick County to present the 2018 Annual Report for the Frederick County Sheriff's Office – Corrections Bureau. This annual report highlights the dedication of the staff to safety and security of the inmate population as well as the population of Frederick County. The primary mission of the facility and staff is the safety, security, and care of inmates with within the facility, with corrections and detention being a vital piece of the criminal justice system. The detention center is a difficult and challenging work environment for our officers to work in on a daily basis, as they deal with and manage individuals incarcerated from all segments of society who are incarcerated for every crime imaginable.

The Corrections Bureau with its facilities and programs are recognized not only in the State of Maryland but also nationally as a model. The facilities are routinely audited by the Maryland Commission on Correctional Standards, National Commission on Correctional Health Care, Immigration and Customs Enforcement, as well as the Fire Marshall and Maryland Occupational Safety and Health. With the excellent staff within the Corrections Bureau we continue to build on the progress we have achieved in past years. We also continue to improve the efficiency and safety of our daily operations through the implementation of new technologies.

The Frederick County Sheriff's Office – Corrections Bureau has continued its 10 year partnership with the Department of Homeland Security through the 287g and the IGSA Programs. The programs are very effective, and have been recognized nationally as a model partnership program.

One additional complexity, within the correctional environment, is the wide range of psychological, emotional, and substance abuse issues suffered by a large percentage of the inmate population. During 2018, the Corrections Bureau focused more resources toward Mental Health and the opioid epidemic. As part of this initiative we have requested funding from the State of Maryland and the County for an addition to the facility for a new medical unit. We added more Mental Health staff, and as 2018 ended, we have also suggested that the county use part of the Work Release Center as a drug detoxification center. A contracted provider may utilize the second floor of the Work Release Center to help the citizens of Frederick County.

I can assure the citizens of Frederick County that the Frederick County Adult Detention Center and Frederick County Work Release Center are very secure, safe, and clean. The staff of the Corrections Bureau does an outstanding job in an often difficult and challenging environment, and the staff are dedicated to performing their duties at a high standard of excellence. It is important that the general public recognize the mission of the Corrections Bureau and the outstanding commitment of the staff.



**Sheriff Charles A. Jenkins**

**Frederick County Sheriff's Office**

**110 Airport Drive East**

**Frederick, MD 21701**

**(301) 600-1046**

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## Facilities

**Frederick County Adult Detention Center** was built in 1984 and has had several additions added over the years.



**Frederick County Work Release Center** was opened in 2005 and houses Work Release, Labor Program, and Community Services Staff



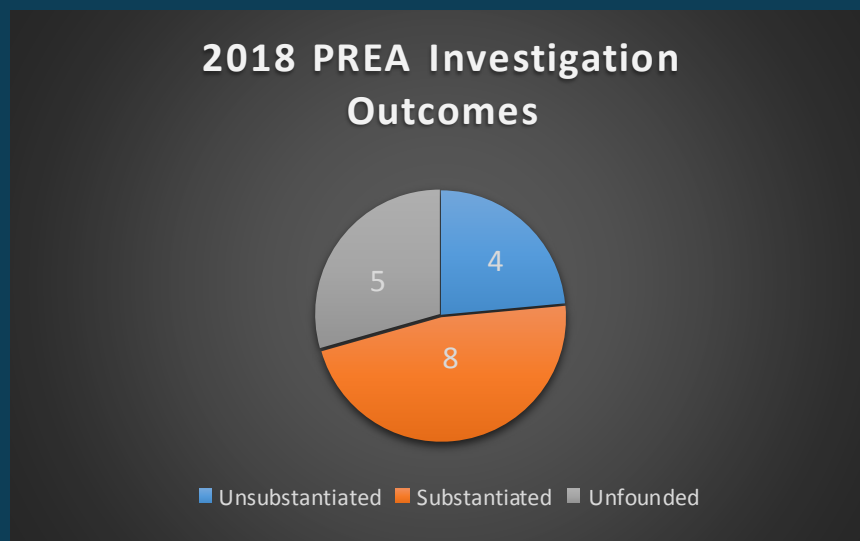
# PREA (Prison Rape Elimination Act)

The Prison Rape Elimination Act was passed by Congress and signed into federal law by President George W. Bush in 2003. This law intends to prevent, detect, and respond to sexual abuse and sexual harassment occurring in confinement. The National Prison Rape Elimination Commission developed national standards which apply to adult prisons, jails, juvenile facilities, lock-ups, and community confinement facilities.

The Frederick County Sheriff's Office is committed to the elimination of rape within the Frederick County Adult Detention Center, Frederick County Work Release Center, the Frederick County Courthouse, as well as the Law Enforcement Center. It is the policy of the Sheriff's Office to respond to, and administratively and/or criminally investigate all alleged incidents of a sexual nature. Every reported incident of a sexual nature is taken seriously, fully investigated, and appropriate action is taken. Procedures are in place to prevent, detect, and respond to sexual misconduct in accordance with federal PREA standards.

To comply with the PREA standards the Sheriff's Office has:

- Trained all staff, contractors, and volunteers on PREA standards,
- A screening process for all inmates entering the Frederick County Adult Detention Center and the Frederick County Work Release Center was developed according the PREA standards,
- Offers all inmates information and ways to confidentially report PREA issues,
- Developed hiring and promotion standards,
- Coordinated responses to all incidents by first responders, medical, mental health, investigators, and facility leadership,
- Implemented an internal and external reporting hotline,
- Designated a PREA Coordinator and facility PREA Managers,





# Corrections Bureau Organizational Chart





# **Command Staff**

## **Corrections Bureau Chief**

The Frederick County Sheriff's Office – Corrections Bureau is commanded by Lieutenant Colonel William V. DeLauter, Corrections Bureau Chief. Lt. Col. DeLauter was promoted to Corrections Bureau Chief on May 8, 2010. He began his career at the Frederick County Adult Detention Center on March 28, 1985. He is a graduate of the Frederick County Community College Criminal Justice Program. Lt. Col. DeLauter started his career as a line officer and has held the positions of Work Release Supervisor, Shift Supervisor, Security Lieutenant, Director of Administrative Services, Director of Security, Assistant Bureau Chief and Acting Bureau Chief. He is a member of Mid-Atlantic States Correctional Association (MASCA), Maryland Correctional Administrators Association (MCAA). Lt. Col. DeLauter is a certified Maryland Police and Correctional Training Commissions Instructor as well as a Certified Firearms Instructor. He has successfully completed the nine-month Leadership Challenge, which was held by the Maryland Police and Correctional Training Commissions. Lt. Col. DeLauter also completed the University of Maryland's Fire & Rescue Institute's Basic Public Information School and the Department of Homeland Security's Advanced Public Information Officer School.



**Lt. Colonel William V. DeLauter**

## **Assistant Corrections Bureau Chief**

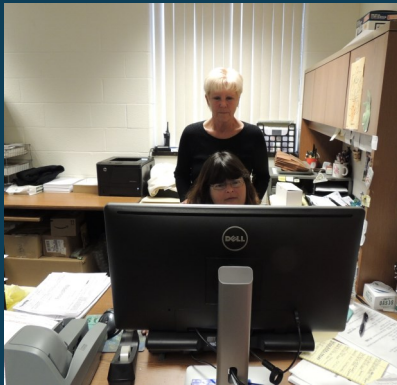
The Assistant Corrections Bureau Chief is Major Michael Cronise. He reports directly to the Corrections Bureau Chief and is responsible for overseeing the four (4) divisions within the Corrections Bureau. Major Cronise began his career with the Frederick County Adult Detention Center on July 21, 1991. Major Cronise graduated from Boonsboro High School. He started his career as a line officer and has held the positions of Patrol Deputy, Assistant Shift Supervisor, Accreditation Supervisor, and Special Operations Lieutenant. Major Cronise is a certified Maryland Police and Correctional Training Commissions Instructor as well as a Certified Firearms Instructor. He is also a certified ICE officer and is a member of the Maryland Correctional Administrators Association (MCAA).



**Major Michael Cronise**



**Captain Timothy Selin**



# Administrative Division

## SUPPORT SERVICES

### **FACILITY MAINTENANCE**

The Frederick County Adult Detention Center is assigned from the County's Maintenance Department. Duties include, but are not limited to, replacement/repair of electrical systems, heating and air conditioning, kitchen equipment, gas fired boilers, and back-up generators.

### **INMATE RECORDS**

Staff manage all aspects of the inmate base files. Duties include inmate base record management, and preparation of correspondence to the courts and other law enforcement/correctional jurisdictions. Inmate base files are maintained in accordance with the Maryland Commission on Correctional Standards and are digitally archived.

### **TRAINING AND STAFF DEVELOPMENT**

The Corrections Bureau runs its own training program to include in-service training and a state certified Corrections Academy.

## FISCAL SERVICES

### **ACCOUNTING/PROCUREMENT**

Personnel in this section are responsible for the management of all funds and accounts within the Corrections Bureau. This includes procurement, all inmate funds, medical billing, and the Inmate Canteen Fund.

### **LOGISTICAL OPERATIONS**

The Logistical Operations Section performs a wide variety of services and duties to include: warehouse operations, delivery of consumable and staple items, accountability/issuance of staff uniforms.

## ACCREDITATION

### **COMPLIANCE/DISCIPLINARY SECTION**

Staff are responsible for monitoring compliance with standards issues, review of all incident reports, management and accountability of security hardware, and inmate disciplinary action. Disciplinary hearings are the primary instrument where rules and regulations of the facility are maintained and enforced.

## TECHNOLOGY

The Technology Administrator oversees all technologies within the Corrections Bureau. This includes computers and printers, video surveillance equipment, inmate telephone system, computerized inmate management system, digital archiving of records, creating and editing electronic forms, electronic door control and the Detention Center's website to name a few items.

# **Security**

## **SECURITY OPERATIONS**

The Security Operations Unit, probably the most important unit within the Corrections Bureau, is comprised of four independent teams that work 12-hour rotating shifts. In 2018, Two Lieutenants each commanded two of the Security Operations Shifts that provide 24-hour security coverage of the Detention Center and the Central Booking Unit. Correctional Officers are charged with the general security, custody, and control of the inmate population and physical plant. The Correctional Officer of today must respond to duties that span the spectrum, from counselor to policeman to medical first responder.

## **SPECIAL OPERATIONS**

### **CENTRAL BOOKING UNIT**

Central Booking is an integral part of law enforcement processing in Frederick County. The processing of an arrestee, with the exception of receiving the positive identification, is usually completed before the police officer has finished the law enforcement component of the process.

### **IMMIGRATION (I.C.E.)**

The Frederick County Sheriff's Office participates in two separate I.C.E. programs. They are the IGSA (Inter Governmental Service Agreement) which started July 12, 2007 and the 287(g) program which started April 11, 2008.

### **EMERGENCY RESPONSE TEAM**

The Corrections Bureau trains staff in special weapons and tactics. This unit is utilized for high risk inmate movement, cell extractions, and other specialized situations to include civil disturbances for crowd control.

### **VIDEO BOND REVIEW SYSTEM**

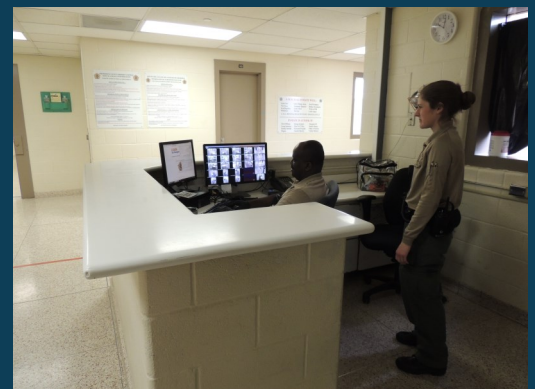
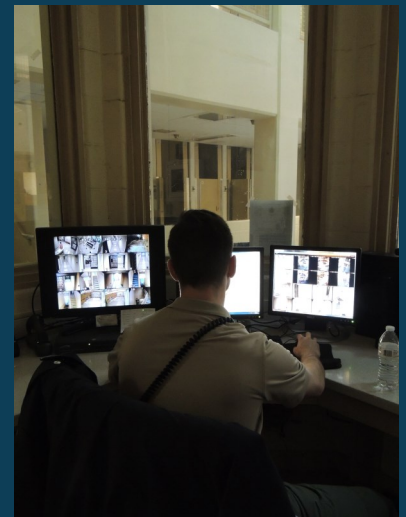
The Corrections Bureau utilizes a video system designed for conducting court bond hearings, bond reviews, and extradition hearings.

### **BODY SCANNER**

The Corrections Bureau purchased a body scanner and began utilizing the scanner in May of 2015. This body scanner is utilized to scan all inmates and Central Booking Offenders when they enter the facility to detect any contraband such as drugs or weapons.



**Captain Joseph Chrisp**







**Director Theresa Benner**



## **Community Services Division**

### **WORK RELEASE**

The program is a structured drug and alcohol free operation with a “zero tolerance” approach for substance abuse. The basic concept of the Work Release Program is to allow offenders, who are employed at the time of sentencing, to maintain their jobs in the community, pay program costs and continue to lend financial support to the family. The participants must provide their own transportation to and from employment and are held accountable for maintaining total compliance to program guidelines.

### **ALTERNATIVE SENTENCING**

The program provides the judiciary a sentencing option to order nonviolent offenders to perform court-ordered community service hours in lieu of a jail sentence or high court costs. Community service hours are performed at worksites that meet criteria established in the enabling legislation.

### **HOME DETENTION PROGRAM**

This is a program that is based on intensive supervision through use of Global Positioning Satellites (GPS). The inmate is mandated to wear an ankle bracelet and a GPS tracker at all times.

### **PRETRIAL SERVICES PROGRAM**

The basic concept of the Pretrial Services Program is to release eligible defendants awaiting trial from the Frederick County Adult Detention Center while ensuring a high rate of court appearance. The program focuses on monitoring non-violent offenders in the community. This offsets the cost of their incarceration for Frederick County taxpayers, while minimizing the risk of safety to the community.

### **COMMUNITY LABOR UNIT/INMATE LABOR PROGRAM**

The Community Labor Unit offers free labor to local and state government agencies, churches, fire companies and many other non-profit organizations. The work crew is made up of work release authorized inmates and defendants that are court ordered and managed by the Alternative Sentencing Program.



# **Inmate Services**

## **CLASSIFICATION**

Classification Specialists handle the daily tasks such as new offender intakes, housing assignments, work assignments, program assignments, release preparation, inmate request slips, referrals, housing unit management and inmate classification. The Classification Specialists are also responsible for sex offender registration, victim notification, DNA collection, detainees and extraditions, transferring inmates to the Maryland Division of Corrections, and act as a liaison to a variety of public agencies.

## **MEDICAL/MENTAL HEALTH**

Medical and Mental Health services are contracted out to Correct Care Solutions. The Frederick County Adult Detention Center is accredited by the National Commission on Correctional Health Care. The medical unit has nursing staff on duty 24 hours a day/seven days a week, and a licensed physician or physician's assistant is on-call and visits the facility at least 5 days a week to see inmates. Inmates receive appropriate in-house care and may be referred to outside providers for specialized care. Dental and radiological services are provided at the Detention Center. Licensed social workers, licensed professional counselors, psychiatrists, and a psychologist provide direct services.

## **FOOD AND LAUNDRY SERVICES**

Food and Laundry Services are operated and maintained by Detention Center staff. The Food Services Manager, who is a Registered Dietitian, oversees all kitchen and laundry operations. A Dietary Supervisor and Dietary Officers assist the Food Services Manager. There are also approximately 17 inmate kitchen workers and four (4) inmate laundry workers. The inmates assist with food preparation, food storage, and meal service. The kitchen at the Frederick County Adult Detention Center also prepares meals for the Meals on Wheels Program.

## **RELIGIOUS PROGRAMS**

The Frederick County Adult Detention Center utilizes volunteer chaplains and other religious volunteers to provide services to the inmate population. Such services include bible studies, church services, and individual pastoral counseling.

## **LIBRARY SERVICES**

Library services are provided through the Frederick County Public Library System. The Inmate Canteen Account provides the funding for supplies, books, and resource materials.

## **VIVITROL PROGRAM**

In June of 2015, the Frederick County Adult Detention Center received a MAT (Medical Assistance Treatment) grant from the GOCCP (Governor's Office of Crime Control & Prevention) to assist those inmates who are struggling with opioid dependence. The grant's main focus is to utilize the medication Vivitrol along with traditional substance abuse treatment to help opioid dependent inmates eliminate their dependency.

## **SUBSTANCE ABUSE PROGRAMS**

Substance abuse programs are provided through the Frederick County Health Department. Funding sources are a combination of county, state, and federal grant programs. Substance abuse counselors are on-site at the Detention Center, Monday through Friday.

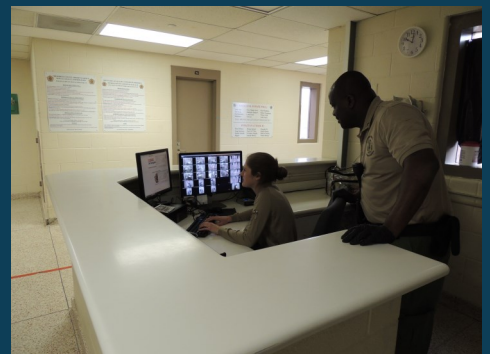


**Director Lori Frazee**



# Employee Profile

Number of persons employed in the Corrections Bureau as of December 31, 2018	154
Number of male employees	122
Number of female employees	42
Racial breakdown - White	93 male / 32 female
Racial breakdown - African American	15 male / 9 female
Racial breakdown - Asian	1 male / 0 female
Racial breakdown - Hispanic/Latino	3 male / 1 female
Type of Employee – Uniformed	126
Type of Employee – Civilian	28
Number of officers who resigned in 2018	2
Number of civilians who resigned in 2018	1
Number of officers who retired in 2018	0
Number of civilians who retired in 2018	0
Number of officers who were terminated in 2018	2
Number of civilians who were terminated in 2018	0
Turnover rate of officers in 2018	3.17%
Turnover rate of civilians in 2018	3.57%
Number of officers hired in 2018	16
Number of civilians hired in 2018	2
Average age of employees	41.10
Average age of male employees	38.94
Average age of female employees	46.06
Average years of service	10.79
Average years of service of male employees	10.04
Average years of service of female employees	12.45



# 2018 Staff Recognition

## Frederick County Sheriff's Office Citizens Advisory Committee

**Correctional Officer of the Year:** Cpl. Jason Moon

**Correctional Employee of the Year:** Arielle Bender

**Outstanding Performance Award:** Sgt. Gregory Hill, Cpl. Michael Bird, Cpl. Brian Carlson, Cpl. Ryan Suder, Cfc. Lauren Brown, Cfc. Marvin Chrisman, Cfc. Allen Newman, Cfc. Gary Petefish, Cfc. Charles Rockwell, Cfc. Johnathan Schurr, Ofc. Jessica Bidle, Craig Gagnon, Wesley Gross, Adrienne Sheiss, Marcie Stup, Grant Wilson

**Life Savings Award:** Cfc. Edward Guariglia, Cfc. Jeremy Stuhler

**Unit Citation:** ICE Unit

**Special Appreciation Award:** Randy Wiseman

## Maryland Police and Correctional Training Commission

**Instructor of the Year:** Cpl. Matthew Baker

## Staff Promotions

	<u>Previous Rank</u>	<u>New Rank</u>
Adeyemi Adeoye	Corporal	Sergeant
Adam Escamilla	Correctional Officer II	Corporal
Rachel Hobbs	Correctional Officer II	Classification Specialist I
Jessica Cline (Bidle)	Correctional Officer I	Correctional Officer II
Jasmine Demby	Correctional Officer I	Correctional Officer II
Robert McMakin	Correctional Officer I	Correctional Officer II
Piper Raines	Correctional Officer I	Correctional Officer II
Justin Roberts	Correctional Officer I	Correctional Officer II
Ben Stauffer	Correctional Officer I	Correctional Officer II
William Sweeney	Correctional Officer I	Correctional Officer II
Ryan Turvin	Correctional Officer I	Correctional Officer II
Franklin Vleck III	Correctional Officer I	Correctional Officer II
Corey Wells	Correctional Officer I	Correctional Officer II

## Staff Hired

**Correctional Officer**—Ernest Mosby, Jonathan Velasquez, Christine Gabriel, Clifton Harrison Jr., Meredith Williams Jr., Ian Rohrbaugh, Dajah Harvey, Ellen Heller, Bobby Brewer, Gabriel Wyant, Paul Maxwell, Robert Butts, Ronald Jackson Jr., Renita Posey

**Civilian**—Christopher Hall, Calvin Jerry,

# Physical Plant

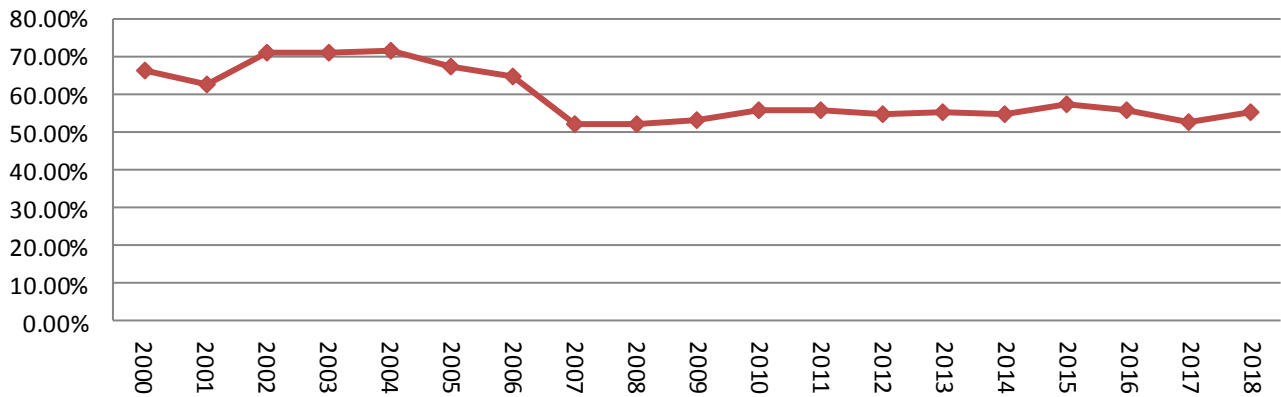
Physical Plant Construction		
Detention Center	Opened	October 1984
Work Release	Opened	July 1989
Phase I Construction	Remodeled Kitchen, Medical Unit, Warehouse Space, Administrative Area, and an additional 112 Beds	August 1996
Phase II Construction	Expanded Intake Unit, Central Booking Unit, Support Services	August 1997
Phase III Construction	New 128-bed Work Release Facility opened.	June 2005
Phase IIIa Construction	Renovation of Administrative Areas	December 2007
Safe Cells	Renovation of two cells to be safe rooms	December 2015 / February 2016
Sallyport Upgrade	Expanding the Vehicle Sallyport	June 2016
Program Enhancements		
Electronic Monitoring	Initiated	April 1992
Certified 8 Week Correctional Entry Level Academy	Initiated	September 1994
Pretrial Release Program	Initiated	March 1995
Alternative Sentencing Supervised Work Crews		1995
Closed Circuit Bond Review	Initiated	1995
Central Booking	Initiated	October 1996
Certified 1 Week Field Training Officer Program		November 1996
Control Center Upgrade	Completed	November 2004
Body Scanner	Installed	May 2015
Facility Bed Capacity		
General Population Beds	328	
Special Units (Intake, Medical, and Segregation)	77	
Work Release Beds	128	
Total Beds	533	
Total Facility Cells	203	(186 Double Bunked)
Home Detention	40	



# Inmate Statistics

Recidivism is the percentage of people who have been in the jail in the past and have returned.

## Recidivism Rate

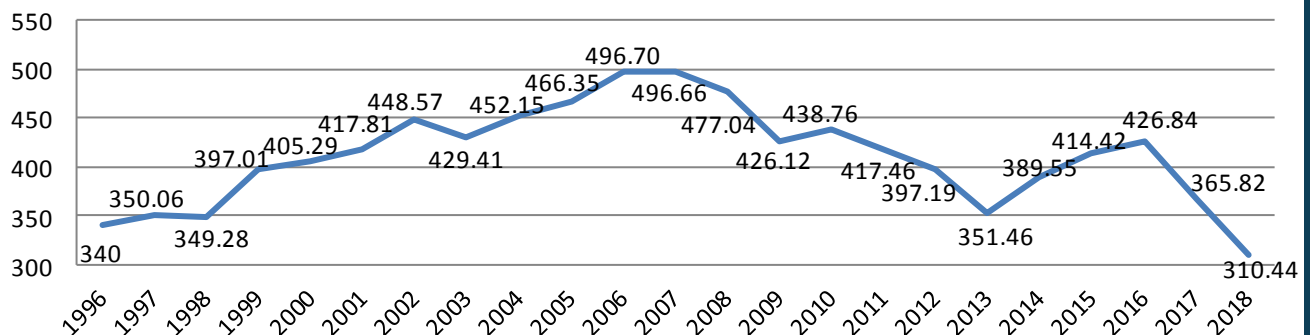


## Intakes (Jail, Weekenders, Home Detention, and Work Release)



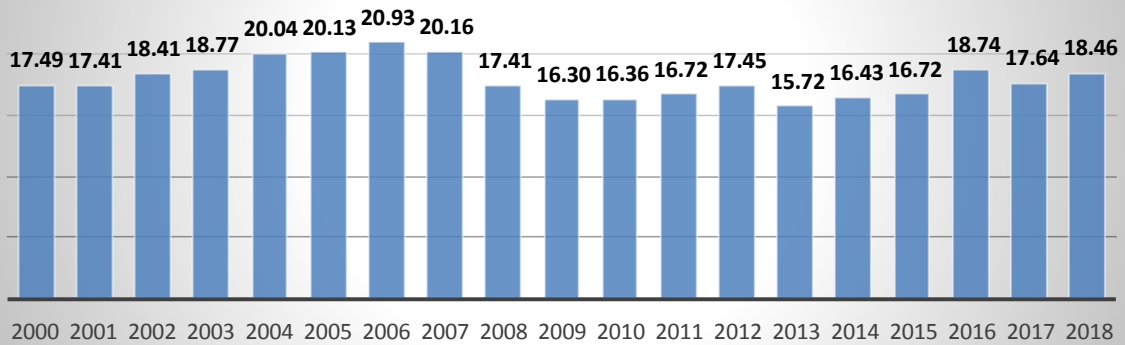
## Average Daily Population

(General Population, Weekenders, and Work Release)

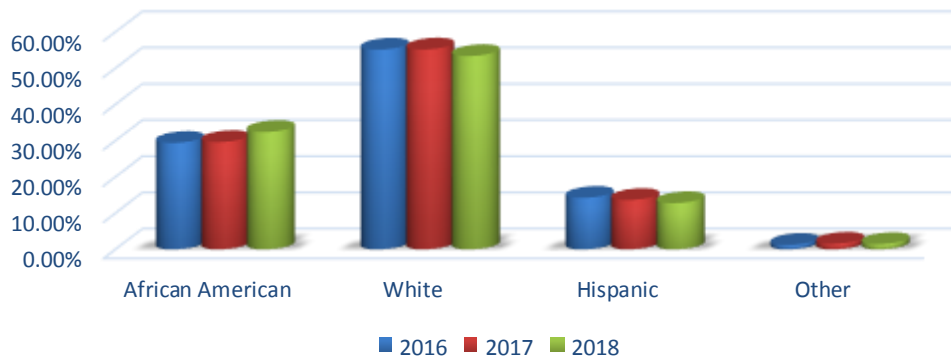


# Inmate Statistics

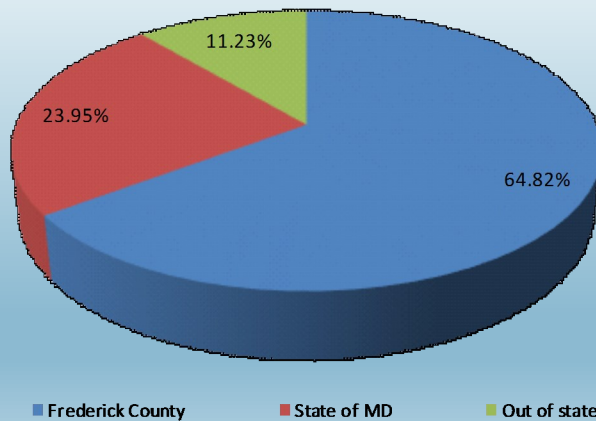
## Average Length of Stay (Days)



## Race of Prisoners

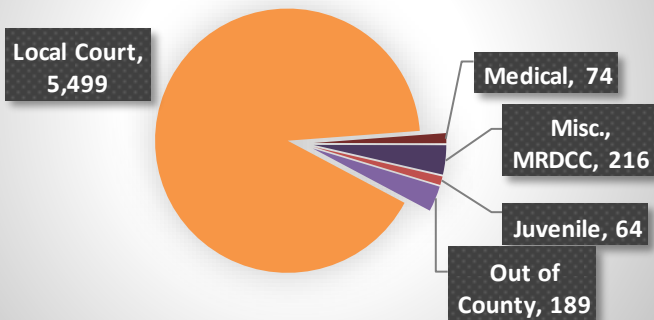


## 2018 Inmate Residency at Intake

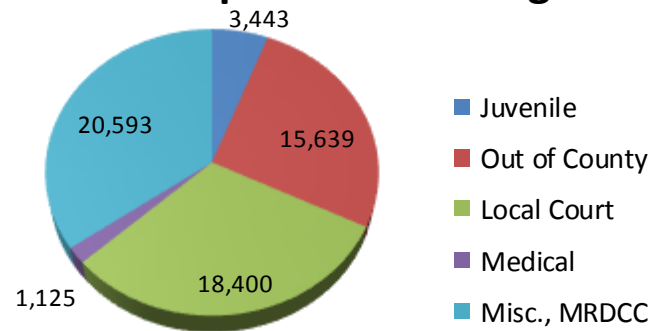


# Transportation

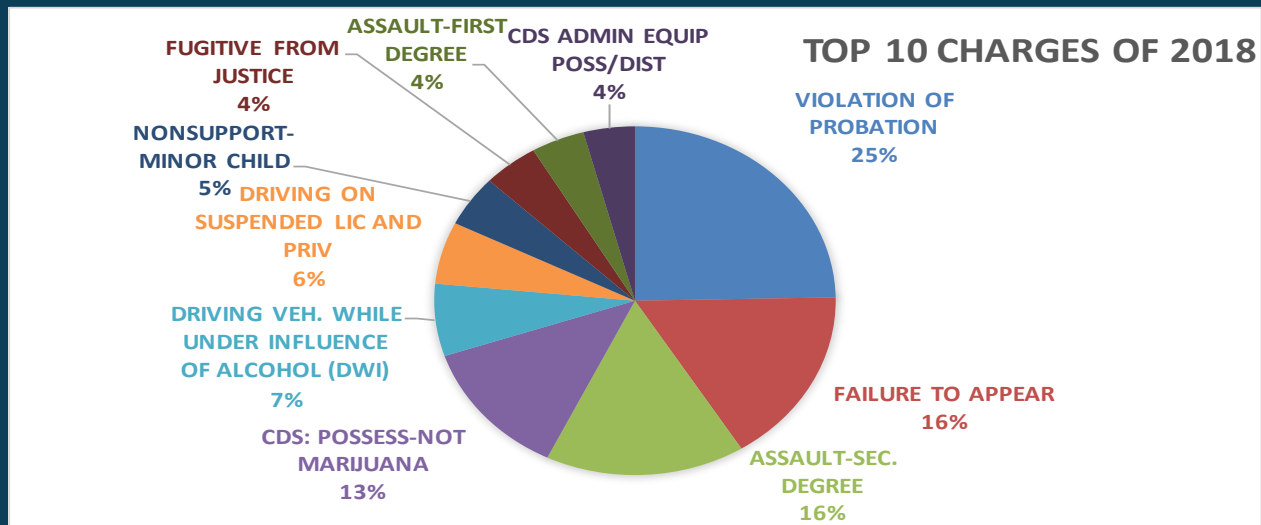
## Inmates Transported in 2018



## 2018 Transportation Mileage



# Special Operations



## Arrests Processed through Central Booking

FCSO	FCPD	MSP	Thurmont	Brunswick	Mt. Airy	Other	Total
1909	1610	350	27	53	4	4	3957

## Arrests Committed to the Detention Center

FCSO	FCPD	MSP	Thurmont	Brunswick	Mt. Airy	Other	Total
967	450	90	8	20	1	2	1538
50.65%	27.95%	25.71%	29.63%	37.74%	25.00%	50.00%	38.87%

## Video Bond Review

	Males	Females	Extradition	Total
Bond Hearings	751	116	88	955
Releases	117	31		148

### 2018 Body Scanner

7,382 scans completed

5 positive scans

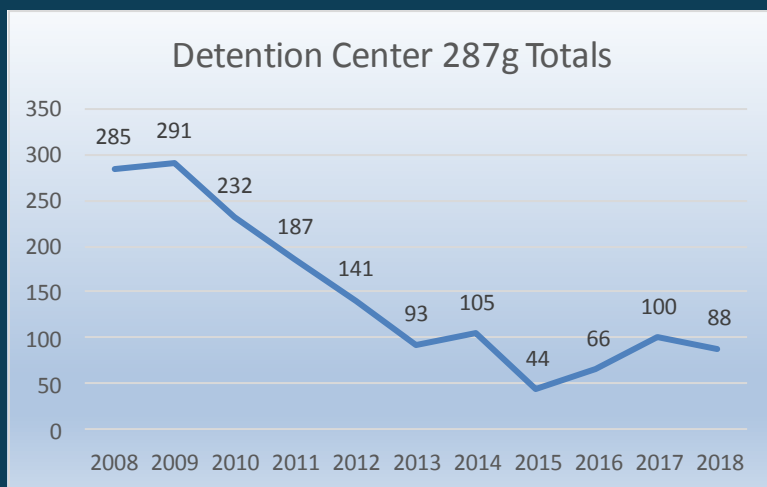
### Daily Gang Members Average

Validated	27.09
Suspected	5.97



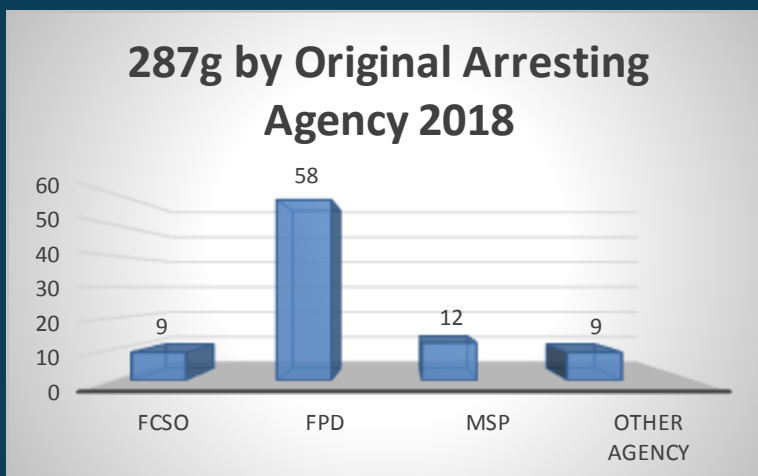
# ICE Unit

Immigration	
IGSA Intakes	199
IGSA Releases	149
287g Rollovers	88
287g Level I	32
287g Level III	56
IGSA Bond Outs	98
Grievances	0
U.O.F	0



287g by Citizenship

El Salvador	41
Guatemala	17
Honduras	12
Mexico	9
Jamaica	2
Peru	2
Ecuador	1
Costa Rica	1
Liberia	1
China	1
Gabon	1



# Community Services

## Alternative Sentencing Intakes

	Circuit Ct.	District Ct.	Stet/Diversion	Drug Court	Other	Total Intakes	Total Hours
Total	132	430	0	0	4	577	18,988

## Alternative Sentencing Court Ordered Program Intakes

PADDD	118
3rd MILLENNIUM - DRUGS	47
3rd MILLENNIUM - STOPLIFTING	28

**414** - First-time offenders placed on  
Alternative Sentencing

## Home Detention Intakes

Males	4
Females	1

## Work Release

Male Intakes	66
Female Intakes	0

## Pretrial Release

Prisoner Days Saved	50,945
Cost savings	\$5,084,124.35

**30** - Individuals removed from Work Release/Home Detention/Labor Unit due to Disciplinary Issues/Additional Charges

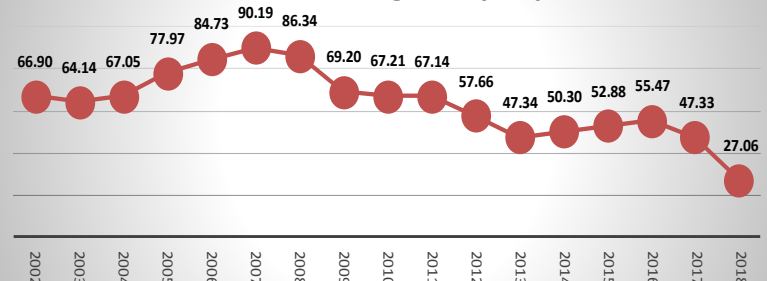
## Pretrial Domestic Violence Tracking

Domestic Violence Arrests	348
Released on Personal Recognizance	145
Posted Bond Prior to Bond Review	16
Appeared for a Bond Review Hearing	187

## Pretrial Contact

Office Visits	1,937
Jail Contacts	170
Urinalysis Tests	700
Breathalyzer Tests	447
Warrant Checks	1,803
Court Appearances	17

## Work Release Average Daily Population



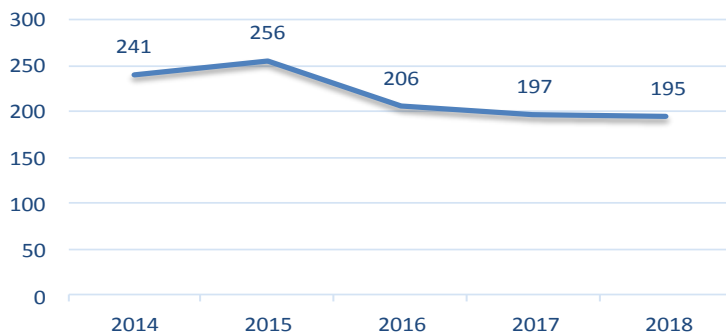
# Inmate Services

## Volunteers

	Visits	Volunteers	Hours
<b>Total</b>	706	37.33 a month	905.45

Program Attendance (Inmates)	Female	Male
Religious	752	4,836
Other Programs	854	3,045

## Total Grievances Filed by Inmates



## Mental Health

ON SUICIDE WATCH	126
ON CLOSE WATCH	133
ON WATCH 2+ WEEKS	20
ADMISSIONS INITIATED BY MH	3
ADMISSIONS INITIATED BY COURT	6
PSYCH VISITS	977
MHP VISITS	423
CASE MANAGER VISITS	666
MH GRIEVANCES	2
COMPLETED SUICIDES	0
ATTEMPTED SUICIDES	4
EPISODES OF RESTRAINT	48

CJIS BACKGROUND CHECKS	914
DISCIPLINARY HEARINGS	380
DNA referrals	8
DNA samples collected	35
Anger Management	7
Male Parenting	0
Re-Entry/Life Skills	0
COIPP Re-connect Group	17
HIV post-test counseling	29
HIV pre-test counseling	29
HIV tests	29
HOUSING MOVES (general pop.)	1364
IADS/DETAINEES/EXTRADITIONS	109
ICE DETAINEE CONTACTS	176
ICE GRIEVANCES	0
INMATES PAROLED	15
INTAKES - Spanish (female)	1
INTAKES - Spanish (juvenile)	1
INTAKES - Spanish (male)	5
INTAKES (female)	93
INTAKES (juvenile)	14
INTAKES (male)	433
IR's RESPONDED TO	251
LANGUAGE LINE	46
MEDICAL ASSISTANCE SIGN-UP	33
MOVES to IN-HOUSE WD	202
NOTARY SERVICES	98
PAROLE - approved	15
PAROLE - denied	36
PAROLE HEARINGS - total	53
PAROLE REVOCATION HEARINGS	19
RECLASSES - AdSeg/PC	104
PAROLE & PROBATION RESTART	35
RECLASSES - Disciplinary	179
RECLASSES - Monthly	54
RE-ENTRY individuals	283
RELEASE INTERVIEWS	44
RELEASE PREP GROUP	4
RELEASES - to DOC	80
SEX OFFENDERS registered	12
SEX OFFENDERS - signed notice	59
TRAINING/SPECIAL ASSIGNMENTS	36
VIC/WITNESS name added	51
VIC/WITNESS notified	54
VOLUNTEER contacts	132
VOLUNTEER orientations	74

# Inmate Services

## Medical

Hospital Admissions	15
Hospital Inpatient days	54
Outside Consultations	64
Emergency Room Visits	46
Outside Xrays	8
In-house Xrays	252
In-house EKGs	64
Inmates seen by Physician	550
Inmates seen by Dentist	432
Inmates seen by Optometrist	0
<b>INMATES SEEN BY STAFF:</b>	
A. Screens (Officers)	2082
B. Nurse Sick Call	1598
C. History/Physicals	983
D. Nurse practitioner/physicians assist	988
Number of Positive PPDs	6
CXR and/or Treatment	6
Number of sexually transmitted diseases	10
<b>HIV TESTS</b>	
A. Number Tested	34
B. Number of Positive HIVs	0
Medical Unit Admissions	325
Medical Unit Total Inpatient Days	1480
<b>ON-SITE SPECIALTY CLINICS:</b>	
A. Hypertensive/Cardiac	654
B. Seizure Disorder	84
C. Diabetes	163
D. Pulmonary	203
E. Immunity	64
INMATES SCREENED FOR READING GLASSES	59
Treatments	11175
Diabetes Fingersticks	3243
Emergency Visits to Medical	548
Vital Signs	4452
MRSA	0
DEATHS	0
Pregnant Inmates	38





# Administrative

## Officer Overtime

TYPE OF OVERTIME	HOURS
Assignment	78.25
Bonds	1.25
Court	33.75
Daylight Savings	12.00
DOC or Special Transports	246.00
Honor Guard	132.68
Hospital Duty	1,556.96
I.C.E.	69.60
Instructor Training	279.86
Juvenile Transport	116.50
Late Court Transports	862.00
Inmate Medical Appointments	18.00
Meetings	261.52
Out of County Court Transport	185.75
Transport Pick-up	220.25
Firearms Training	468.92
Recruitment	12.75
Late Reports	22.75
Shakedowns	6.00
Staffing	9,864.47
Training	1,329.53
Transportation of Inmates	1,770.70



## Inmate Records

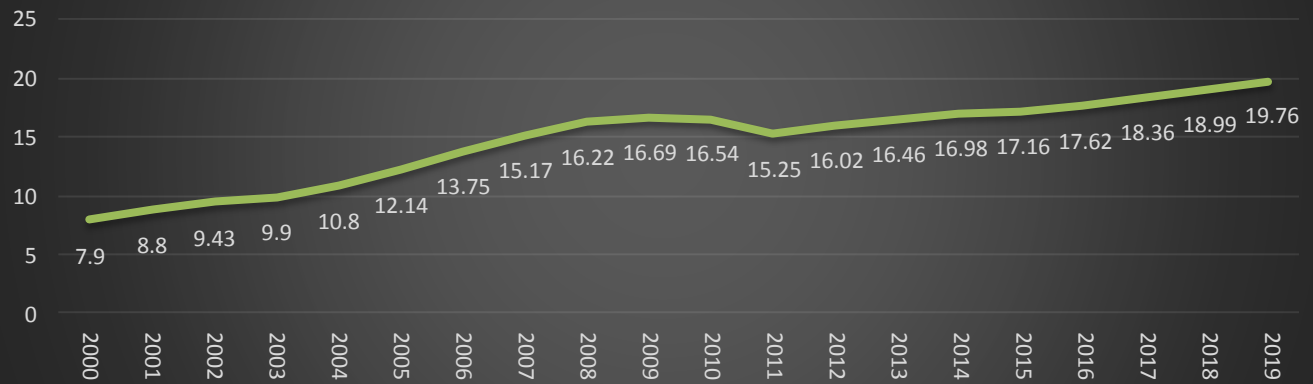
Sentences Calculated	554
DNA Referrals	38
Release Book Updates	392
Weekenders	311
Weekender No-Show	7
Warrant Checks	135
Expungements	683
Intakes	2,250
Documents Scanned	44,300

## Staff Training Hours

	Approved In-Service	Advanced Training	Orientation	Academy	Other
Corrections Bureau	6,359.50	1,024.00	3,200	5,376.00	1,270.00
Other Agencies	0	0	0	6,144.00	0
Total	6,359.50	1,024.00	3,200	11,520.00	1,270.00

# Budget and Fees

## Fiscal Year Corrections Budget



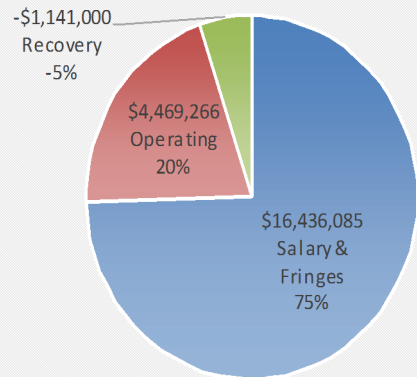
## Fees Collected from Community Service

Support Payments	\$3,439.79
Restitution Payments	\$1,404.82
County (Start Up Kits)	\$513.85
County (Room/Board)	\$96,585.00
County (Home Detention)	\$7,640.00
Canteen Debt Payments	\$1,733.90
<b>Total</b>	<b>\$111,317.36</b>

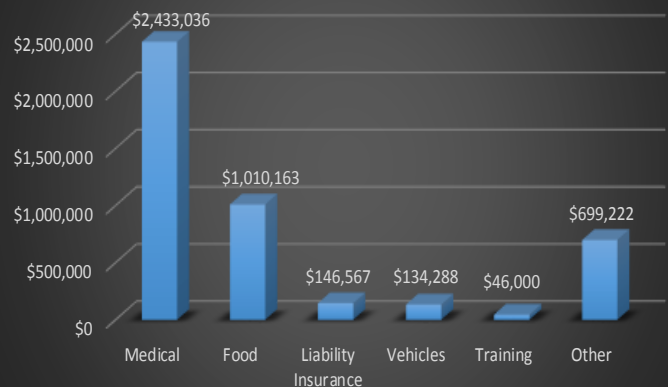
## Food Service

Inmate Meals Served	320,692
Cost to feed an Inmate per Day	\$6.33
Meals on Wheels Served	46,487

## FY 2019 Combined Budget



## FY 2019 Operating Budget



# Facility Audits and Inspections

## Maryland Commission on Correctional Standards

1983 to present

Life, Safety, Health Issues



## Maryland Correctional Training Commissions Regulations

Correctional Officer Entrance Academy - 10 Weeks

Counseling Staff/Cooks - 10 Weeks

Annual In-Service Training - 18.0 Hours

C.P.R./ First Aid or Maryland First Responder Training

Supervisor Training Program - 1 Week

Instructor Training Program - 1 Week

Administrator Training Program - 2 Weeks



## National Commission on Correctional Health Care

1983 to Present

Medical Care/Programs (Doctors, Dentist, Mental Health Issues)



## Immigration and Customs Enforcement

287g Program

IGSA Program

Annual Audits to ensure compliance with Federal Standards



## Inspection/Audits

Grand Jury (bi-annually)

Maryland Commission on Correctional Standards (MCCS)

National Commission on Correctional Health Care (NCCHC)

Frederick County Health Department (Food Service)

Maryland Occupational Safety and Health (M.O.S.H.)

Frederick County Fire Marshal

Maryland Police and Correctional Training Commission (MPCTC)

Maryland Division of Corrections (Records)

State Criminal Alien Assistance Program (SCAAP)

Immigration and Customs Enforcement (I.C.E.)

Fire Safety Equipment (Sprinklers, Fire/Smoke Detectors,

Fire Suppression equipment)

Three Year Cycle

Two Year Cycle

Annually

Two Year Cycle

Annually

Annually

Annually

Annually

Annually

Annually



## FREDERICK COUNTY SHERIFF'S OFFICE

### Corrections Bureau

7300 Marcie's Choice Lane  
Frederick, MD 21704

301.600.2550 phone  
301.600.3066 fax

[www.frederickcountymd.gov/sheriff](http://www.frederickcountymd.gov/sheriff)